

# Gracie Lilyan Ceja

(707) 338-0131 | [glceja@email.com](mailto:glceja@email.com) | Ukiah, CA 95482

LinkedIn: <https://www.linkedin.com/in/gracie-ceja/> | GitHub: <https://github.com/gCeja47>

## SUMMARY

Part-time software engineer/AI trainer. Earned Bachelor's and Associate's Degrees in Computer Science and a Certificate of Achievement in Business Entrepreneurship. Seeking a full-time or part-time job. Friendly with a strong drive to succeed.

## LANGUAGES

English (fluent, first language), Spanish (professional, second language)

## EDUCATION

Bachelor of Science

Computer Science, Cal Poly Humboldt, Arcata, CA May 2024

- 3.582 GPA
- Computer Science Club Officer – Secretary (2023-2024 School Year)
  - Member in 2022-2023 School Year
  - Participated in the club's April 2023 Hackathon, won an award for hard work.
- Supercomputer Club Member 2023
  - Contributed to the assembly and operation of a supercomputer.

Certificate of Achievement

Business Entrepreneurship, Mendocino College, Ukiah, CA July 2022

- Floyd Ross Scholarship Recipient

Associate of Science

Computer Science, Mendocino College, Ukiah, CA May 2022

- Member of Phi Theta Kappa Honor Society

## JOB EXPERIENCE

Software Engineer/AI Trainer

Outlier

December 2023 - Present

- Part-time independent contractor with a flexible, self-managed schedule
- Write and review training data for LLMs, including code-based prompts and responses
- Critique AI-generated responses to improve accuracy
- Adapt to multiple projects with different goals and requirements
- Uphold quality standards by adhering to project guidelines and documentation

## New Item Cut In Representative

### SAS Retail Services

June 2023 - January 2024

- Part-Time
- Independently performed merchandising tasks across four Safeway locations
- Stocked shelves with new products weekly
- Used planograms when provided to determine product placement
- Set up displays, including resetting a full seasonal display shelf
- Provided friendly customer service while maintaining focus on merchandising tasks

## SKILLS

### General:

- Problem Solving
- Organization
- Working Independently
- Teamwork
- Communication

### Software Development:

- Web: HTML, CSS, JS, PHP
- SQL, SQL\*Plus, PL/SQL
- Git, GitHub
- C, C++, Java
- Bash/Shell

### Retail:

- Merchandising
- Marketing
- Planograms
- Stocking
- Customer Service

## VOLUNTEER EXPERIENCE

Volunteer, Adventist Health Howard Memorial Hospital, April 2021

Willits, CA

- Assisted their free COVID-19 vaccine clinics at the local high school by directing people around the building
- Provided physical assistance to a visitor in a wheelchair

Volunteer, Ukiah Animal Shelter, February 2020

Ukiah, CA

- Played with cats and walked a dog, improving their well-being and socialization